

ARU Internship Scheme 2024

After years of successful internship programmes, we are very pleased to announce the ARU Internship Scheme 2024. This initiative is match-funded by ARU giving you the opportunity to get a fresh perspective on the work you do, with innovative views and ideas for specific projects, whilst offering students real world work experience and a chance to earn whilst they learn. Highlights of the scheme include:

- Access to our talented undergraduate students
- An extra pair of hands to assist with projects and grow your business
- Build your pipeline of graduate talent
- Improve student employability skills to minimise future skills gaps
- Minimal effort, risk and commitment for your business
- A fully managed recruitment service at 50% of the cost including proactive promotion of vacancies, CV shortlisting, arranging interviews, pre-employment checks, processing payroll and related recruitment support.

Client Testimonials

"The recruitment process was seamless and excellently managed by Laura and Suneet. We were provided with a range of candidates to choose from and are so glad that Laura suggested we interview [our intern] as [she] is amazing.

Even though [our intern] has been working remotely she has made a concerted effort to get to know the rest of the team and her vibrant and upbeat personality always shines through at team meetings. [She] has delivered so much more than we expected and has been a joy to work with, so much so that we have extended her time with us.

I would highly recommend ARU Intern programme to other businesses."

- Simone Robinson, First Ascent 2023

"The ARU Temps team are very organised and keep us updated with progress. They are generally very good at putting forward the right type of candidates for the roles we have on offer.

[Our intern] has integrated into the team very well and fitted in from day one. She is very proactive, a good communicator and ... has certainly filled a gap in our team and has been so effective that we've extended her contract until the end of December 2023.

I would recommend this service to another employer, as it's a great opportunity and resource to have access to."

- Helen Akpabio, Essex County Council 2023

Key Information

SPRING	SUMMER
12 week term	12 week term
Part time hours (20hrs per week)	Full time hours (37hrs per week)
First 6 weeks fully funded by ARU	First 6 weeks fully funded by ARU
£12.00ph pay rate	£12.00ph pay rate
ARU undergraduate student candidates	ARU undergraduate student candidates
Open to all business sectors	Open to all business sectors
<u>Intern start date from March 2024</u>	<u>Intern start date from May 2024</u>
Internship form deadline – 9th February 2024	Internship form deadline – 22nd March 2024

Example Projects

- Digital marketing strategy utilising key social media channels and website
- IT infrastructure support
- Big data research and analysis
- Compliance
- HR
- Sustainability and nature recovery

Funding & costs

ARU will fund the first 6 weeks of a 12 week internship term with you, the client covering the cost of the remaining term. To give you a sense of the prospective costs to your organisation, please see below:

Hours	Pay Rate	Charge Rate*	Weekly	Internship Term
PT – 20hrs p/wk	£12.00ph	£17.88ph +VAT	£357.60 +VAT	£2,145.60 +VAT
FT – 37hrs p/wk	£12.00ph	£17.88ph +VAT	£661.56 +VAT	£3,969.36 +VAT

*Charges include NI contributions, holiday allowance, pension contributions plus a small admin fee. Please note that Agency Worker Regulations apply if the temp is in post beyond 12 weeks at which point, they will need to be paid the same rate and annual leave as a comparable role within the company and therefore the charge may increase.

ARU funding must cease strictly on Friday 26th July 2024.

What next?

- ✓ Complete and return the ARU Internship Form to temps@aru.ac.uk
- ✓ Complete and return our Terms of Business to temps@aru.ac.uk

Please note that internship funding is limited so all projects will be assessed after the application deadline dates and selected to ensure a breadth of variety across our courses. If your project is not selected in the first round, it will be placed on a waiting list for any additional funding.